



## Pre-screening Event Questionnaire

Department of Military and Veterans Affairs – Bob Hope Patriotic Hall  
1816 S. Figueroa Street, Los Angeles, CA 90015

The use of Bob Hope Patriotic Hall is strictly available to non-profit veteran services organizations and to County departments with the intent to honor the services of our veterans, active members of the U.S. Armed Forces, their dependents and survivors. Documentation confirming active status as a non-profit organization will be required.

1. What is the name of your organization?

\_\_\_\_\_

2. Please tell us about your organization; and how does it impact the Veteran population? \_\_\_\_\_

\_\_\_\_\_

3. Purpose of your requested event?

\_\_\_\_\_

\_\_\_\_\_

4. Type of event?

Training/Workshop \_\_\_\_\_

Meeting \_\_\_\_\_

Other (Please describe) \_\_\_\_\_

5. Proposed Date(s) and Time of Event? \_\_\_\_\_

6. Expected number of attendees? \_\_\_\_\_

7. Is your event Veteran related? If so, how will it benefit the Veteran population?

\_\_\_\_\_

\_\_\_\_\_

8. Have you used our facility before? If so, what kind of impact did it have on the Veteran population? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Please provide us with your contact information:

Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

- If deemed necessary, your request will be forwarded to one of our in-house partners for a collaborative effort.
- Please send this completed form to: [Jorge Reynoso at jreynoso@mva.lacounty.gov](mailto:jreynoso@mva.lacounty.gov).

### Department Mission Statement

We serve those who've served. The Department values the dedication and sacrifice of the military, veterans, and their families by promoting awareness of their contributions through programs that advance veterans' services and benefits. The Department also advocates on behalf of veterans for legislation and changes in laws that enrich their quality of life.